

Delhi Township 2023 Food Truck Pilot Program

APPLICANT INFORMATION:

Food Truck Name: _____

Owner Name: _____

Owner Phone Number: _____ Owner email: _____

Owner Driver's License or State ID Number: _____

Contact Person (if different) Information (cell & email): _____

PROPERTY OWNER INFORMATION:

Property Owner Name: _____

Property Owner Contact Information (phone & email): _____

FOOD TRUCK LOCATION INFORMATION:

Address where truck will be located:

Location Parcel Number: *(e.g. 33-25-05-##-##-##)* _____

Important - *attach a sketch that shows, at a minimum, where on the property the following will be located:*

- *Food truck*
- *Where food truck customers can park*
- *Any driveways, sidewalks, entrances to the business(es), etc.*
- *The location of any tables and/or seating.*
- *Food truck sign*
- *Location of trash cans, etc.*
- *Include as much detail as you can to fully illustrate how your operation will work on the site. Unanswered questions about how the site will operate may result in applications being incomplete!*

Feel free to use an air photo as the base for the site sketch. Download one at:

<https://www.delhitownshipmi.gov/204/Delhi-Township-Interactive-Map-GIS>

FOOD TRUCK OPERATIONS:

Required attachments:

1. *Current photo of food truck*
2. *Copies of all required health department licenses and permits.*
3. *Copies of current required insurances.*

Describe the offerings/ typical menu: _____

Waste Facilities - please provide a description of how trash and other waste will be handled:

Restrooms – if you will have outdoor seating, access to nearby restrooms is required. If you are proposing to use the restrooms of a nearby business, you can only have outdoor seating when those facilities are open and available. If you have outdoor seating, please provide responses to the following:

Where are the restrooms located? _____

Hour's the restrooms are available: _____

Signature of restroom owner allowing the use of the facilities by the food truck: _____

Date: _____

Hours & Days of Operation – When do you plan to be open?

Opening Hours

Sundays: _____

Mondays: _____

Tuesdays: _____

Wednesdays: _____

Thursdays: _____

Fridays: _____

Saturdays: _____

ACKNOWLEDGEMENT & SIGNATURE:

By signing below, I hereby acknowledge that the following rules and stipulations must be complied with and that a failure to do so could result in non-issuance or revocation of the Food Truck Pilot Permit:

1. Complete applications will be processed beginning April 18th on a first come - first served basis. Complete applications are those that include all necessary information for staff to conduct required evaluation and make an informed decision.
2. The permit will be good from May 1, 2023 through October 31, 2023.
3. This is a pilot program and it may not be repeated next year, or there may be significant changes in the future. There is no guarantee, expressed or implied, regarding continuation outside of the dates included herein.
4. Food trucks shall not be located within any public street right-of-way, or in any way block public sidewalks or pathways, fire lane or otherwise impede pedestrian or vehicular movements.
5. If allowed by the property owner, the food truck may remain on site overnight. However, any tables, chairs, signs, or other accessory items must be broken down and stored securely.
6. Food trucks must be completely self-contained and are prohibited from using water from public hydrants and disposing of liquid waste, including but not limited to grease, into storm drains or sanitary sewers.
7. If a generator is used, it may not run past 10PM. Further, the generator may not produce sound that is perceptible past the property lines.
8. Power cables, extension cords or similar devices may not extend across any street, sidewalk, or pathway.

9. Trash shall be picked up and removed from the site each day.
10. No banners, streamers, flags, flashing, or blinking lights are permitted on any portion of the site where the food truck is parked. The food truck may have one "sandwich board" type sign, not exceeding 16 SF in size. The sign may not be placed in the public road right-of-way, on a sidewalk or pathway or anywhere that would impede traffic or create a blind spot.
11. Proper insurance, including vehicle and liability, must always be maintained.
12. Compliance with all State and local health department requirements must be maintained, including all necessary inspections and food safety requirements.
13. The Food Truck Pilot permit, county health department permit(s) and sales tax license must be displayed.
14. I will comply with any other conditions placed on the Food Truck Pilot permit, as issued by the Township, or as determined by the Director of Community Development that are necessary to protect health, safety, and welfare.
15. Failure to comply could result in revocation of the permit. Should this occur, I understand that I will not receive a refund of the permit fee or be eligible to receive or collect any other damages or make any other claims.

Signature of Authorized Representative: _____ Date: _____

Printed Name: _____

Title: _____