

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON JUNE 20, 2023**

Delhi Charter Township Board of Trustees held a regular meeting on Tuesday, June 20, 2023, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Hayhoe called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Tom Lenard, Trustees Pat Brown, TyJuan Thirdgill, DiAnne Warfield

Members Absent: Trustee Matt Lincoln

COMMENTS FROM THE PUBLIC

Steven Gatham, 4570 Doncaster Ave, expressed his concern for the need of traffic control and a raised cross walk at the intersection of Aurelius and Wilcox Road.

CONSENT AGENDA

Thirdgill moved, Warfield seconded, to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

THE MOTION PASSED 6-0

A. Approval of Minutes – Regular Meeting of May 16, 2023

Thirdgill moved, Warfield seconded, to approve the minutes as presented.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

THE MOTION PASSED 6-0

B. Approval of Claims – May 16, 2023 (ATTACHMENT I)

Thirdgill moved, Warfield seconded, to approve the list of claims dated May 16, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

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THE MOTION PASSED 6-0

C. Approval of Claims – May 30, 2023 (ATTACHMENT II)

Thirdgill moved, Warfield seconded, to approve the list of claims dated May 30, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

D. Approval of Claims – June 13, 2023 (ATTACHMENT III)

Thirdgill moved, Warfield seconded, to approve the list of claims dated June 13, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

E. Approval of Payroll – May 25, 2023 (ATTACHMENT IV)

Thirdgill moved, Warfield seconded, to approve the payroll dated May 25, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

F. Approval of Payroll – June 8, 2023 (ATTACHMENT V)

Thirdgill moved, Warfield seconded, to approve the payroll dated June 8, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

G. DDA/Brownfield Redevelopment Board Reappointment – Rita Craig 2023 (ATTACHMENT VI)

Thirdgill moved, Warfield seconded, to reappoint Rita Craig to the Delhi Township Downtown Development Authority Board and the Delhi Township Brownfield

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Redevelopment Authority for a four-year term, effective July 21, 2023 – July 21, 2027.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

- H. DDA/Brownfield Redevelopment Board Reappointment – Timothy Fauser 2023
(ATTACHMENT VII)

Thirdgill moved, Warfield seconded, to reappoint Hugh Timothy Fauser to the Delhi Township Downtown Development Authority Board and the Delhi Township Brownfield Redevelopment Authority for a four-year term, effective July 21, 2023 – July 21, 2027.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

- I. DDA/Brownfield Redevelopment Board Reappointment – Jonathan Breier 2023
(ATTACHMENT VIII)

Thirdgill moved, Warfield seconded, to appoint Jonathan Breier to the Delhi Township Downtown Development Authority Board and the Delhi Township Brownfield Redevelopment Authority for a four-year term, effective July 21, 2023 – July 21, 2027.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

THE MOTION PASSED 6-0

- J. 2024-2029 Capital Improvements Plan (ATTACHMENT IX)

Thirdgill moved, Warfield seconded, to accept the 2024-2029 Delhi Charter Township Capital Improvements Plan, as recommended by the Planning Commission at their June 12, 2023 meeting.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

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- K. Investment and Financial Transactions – Commercial Bank (ATTACHMENT X)

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Thirdgill moved, Warfield seconded, to authorize the Township Treasurer to deposit and invest funds of Delhi Charter Township with Commercial Bank.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

THE MOTION PASSED 6-0

L. Investment and Financial Transactions – Consumers Credit Union (ATTACHMENT XI)

Thirdgill moved, Warfield seconded, to authorize the Township Treasurer to deposit and invest funds of Delhi Charter Township with Consumers Credit Union.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

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M. Resolution No. 2023-003 – Consumers Energy Streetlighting Contract (ATTACHMENT XII)

Thirdgill moved, Warfield seconded, to adopt Resolution No. 2023-003, which approves Consumers Energy Notification No. 1066499889 for a change in the Standard Streetlighting Contract between Delhi Township and Consumers Energy for the replacement and conversion to LED lights at Holt and Kahres Road.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

THE MOTION PASSED 6-0

N. Resolution No. 2023-004 – Sidewalk Postponement Request – Orchid-Stealth (ATTACHMENT XIII)

Thirdgill moved, Warfield seconded, to approve Resolution No. 2023-004 which authorizes postponement of sidewalk construction by Orchid-Stealth located at 1489 and 1485 Cedar Street, and authorize the Township Manager to finalize and sign the Sidewalk Postponement Agreement.

A Roll Call Vote was recorded as follows:
Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard
Nays: None
Absent: Lincoln

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NEW BUSINESS

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APPLICATION FOR PUBLIC FIREWORKS DISPLAY – PYROTECNICO FIREWORKS, INC.

The Board reviewed a memorandum dated June 8, 2023, from Parks, and Recreation Dir. Stowell (ATTACHMENT XIV).

Brown moved, Hope seconded, to approve the application for Public Fireworks Display Permit from Pyrotecnico Fireworks, Inc. for a firework display at the Corrigan Oil Speedway on August 4, 2023.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Brown, Hayhoe, Hope, Lenard, Thirdgill

Nays: None

Absent: Lincoln

MOTION CARRIED 6-0

RESOLUTION NO. 2023-005 – NOTICE OF INTENT TO ISSUE BONDS – WASTEWATER TREATMENT SYSTEM

The Board reviewed a memorandum dated June 15, 2023, from Twp. Mgr. Miller (ATTACHMENT XV).

Warfield moved, Thirdgill seconded, to adopt Resolution No. 2023-005 which approves the Notice of Intent to Issue Bonds not to exceed \$7,000,000 for Delhi Capital Improvement Bonds for the Township’s sanitary sewer collection system and Publicly Owned Treatment Works.

A Roll Call Vote was recorded as follows:

Ayes: Brown, Hayhoe, Hope, Lenard, Thirdgill, Warfield

Nays: None

Absent: Lincoln

MOTION CARRIED 6-0

RESOLUTION NO. 2023-006 – AUTHORIZE THE ISSUANCE OF BONDS – WASTEWATER TREATMENT SYSTEM

The Board reviewed a memorandum dated June 15, 2023, from Twp. Mgr. Miller (ATTACHMENT XVI).

Brown moved, Warfield seconded, to adopt Resolution No. 2023-006 which authorizes the issuance of bonds, known as the Delhi Charter Township Wastewater Treatment System Improvements Series 2023 Bonds, and other matters relating thereto for capital improvements to the Township’s sanitary sewer collection system and Publicly Owned Treatment Works.

A Roll Call Vote was recorded as follows:

Ayes: Hayhoe, Hope, Lenard, Thirdgill, Warfield, Brown

Nays: None

Absent: Lincoln

MOTION CARRIED 6-0

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AWARD CONTRACT FOR THE 2023 POTW IMPROVEMENTS PROJECT – GRAND RIVER CONSTRUCTION INCORPORATED

The Board reviewed a memorandum dated June 13, 2023, from Public Services Dir. Diorka (ATTACHMENT XVII).

Warfield moved, Hope seconded, to approve the bid and contract for the 2023 POTW Improvements Project to Grand River Construction Incorporated in the total amount of \$10,860,700 and authorize the Township Manager to execute all necessary contracts which includes the \$50,000 supplementary contract and the contract consisting of the remaining balance, subject to the Township Attorney’s review.

A Roll Call Vote was recorded as follows:

Ayes: Hope, Lenard, Thirdgill, Warfield, Brown, Hayhoe

Nays: None

Absent: Lincoln

MOTION CARRIED 6-0

PROPOSAL FOR CONSTRUCTION ENGINEERING – 2023 POTW IMPROVEMENTS PROJECT – HUBBELL, ROTH & CLARK, INC

The Board reviewed a memorandum dated June 13, 2023, from Dir. of Public Services Diorka (ATTACHMENT XVIII).

Dir. Diorka stated that Hubbell, Roth & Clark (HRC) would be onsite for the duration of the 2023 POTW Improvements project providing construction administration.

Warfield moved, Lenard seconded, to approve the proposal from Hubbell, Roth and Clark, Inc. in the amount of \$1,114,500 for the 2023 POTW Improvement Project.

A Roll Call Vote was recorded as follows:

Ayes: Warfield, Brown, Hayhoe, Hope, Lenard, Thirdgill

Nays: None

Absent: Lincoln

MOTION CARRIED 6-0

PROPOSAL FOR CONCRETE REPAIRS AT THE POTW – MARK 1 RESTORATION SERVICES

The Board reviewed a memorandum dated June 14, 2023, from Dir. of Public Services Diorka (ATTACHMENT XIX).

Dir. Diorka stated that there were four bids and \$56,000 was the low bid.

Thirdgill moved, Hope seconded, to approve the proposal from Mark 1 Restoration Services in the amount of \$56,000 for concrete repairs at the POTW.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

MOTION CARRIED 6-0

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AGREEMENT FOR NON-MOTORIZED PATH CONSTRUCTION – HAYHOE TRAIL

The Board reviewed a memorandum dated June 14, 2023, from Twp. Mgr. Miller (ATTACHMENT XX).

Brown moved, Thirdgill, seconded, to approve the Agreement, in substantive form, between the County of Ingham, Ingham County Road Department and the Charter Township of Delhi for the Non-Motorized Path Construction along Cedar Street (Hayhoe Trail) and authorize the Township Manager to execute the Agreement when finalized.

A Roll Call Vote was recorded as follows:

Ayes: Thirdgill, Warfield, Brown, Hayhoe, Hope, Lenard

Nays: None

Absent: Lincoln

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REPORTS

Supervisor's Report:

Supervisor Hayhoe reported that the Delhi Free Brush Drop-off held on June 17, 2023, was a success.

Treasurer's Report:

Treasurer Lenard noted that it's Summer Tax season and bills can be paid at MSUFCU.

Trustee's Report:

Trustee Thirdgill reported that he has submitted his letter of resignation. His job is moving him to Washington D.C., therefore his last day as a member of the Delhi Charter Township Board of Trustees will be August 13, 2023.

Clerk's Report:

Clerk Hope summarized the appointment process steps/options with the Board. Clerk Hope stated that a motion setting the timeline and process to take applications for the upcoming Trustee vacancy should be placed on the July agenda. He encouraged Board members to forward any questions or suggestions to the Manager's office in advance of that meeting.

LIMITED PUBLIC COMMENTS

Mike Hamilton, 4541 Sycamore, expressed his concern about the vehicle purchases that were approved during the May 2, 2023, meeting.

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ADJOURNMENT - Meeting adjourned at 6:34 p.m.

Date: July 18, 2023

Evan Hope, Township Clerk

Date: July 18, 2023

John Hayhoe, Supervisor

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