

**DELHI CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD
MINUTES OF REGULAR MEETING HELD ON FEBRUARY 22, 2022**

The Downtown Development Authority met Tuesday, February 22, 2022 in a regular meeting at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Chairperson Leighton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MEMBERS PRESENT: Rick Brown, Rita Craig, Tim Fauser, John Hayhoe, David Leighton, Nanette Miller, Sally Rae

MEMBERS ABSENT: Harry Ammon, Steven L. Marvin

OTHERS PRESENT: C. Howard Haas, DDA Executive Director, Lori Underhill, DDA Deputy Director

PUBLIC COMMENT: None

SET/ADJUST AGENDA There were no adjustments to the agenda.

APPROVAL OF MINUTES

Craig moved, Miller supported, to approve the regular meeting minutes of January 25, 2022.

A Voice Poll Vote was recorded as follows: All Ayes
Absent: Ammon, Marvin

MOTION CARRIED

BUSINESS

RESOLUTION NO. 2022-001: PURCHASE OF 2197 CEDAR STREET

Rae moved, Fauser supported, to adopt Resolution No. 2022-001, a resolution for the purchase of real property located at 2197 Cedar Street within the Charter Township of Delhi, Ingham County, Michigan from 2197 Cedar, LLC and authorize the DDA Executive Director or Deputy Director to execute the closing documents for the same.

Mr. Haas reported that he has been in discussion with the property owner for several weeks. They negotiated a mutually acceptable price for the purchase of the property.

A Roll Call Vote was recorded as follows:
Ayes: Brown, Craig, Fauser, Hayhoe, Leighton, Miller, Rae
Absent: Ammon, Marvin

SUBJECT TO APPROVAL

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REPORTS

Executive Director

Mr. Haas reported that has met with realtors regarding several properties. The report on costs for bringing electricity to the medians in Cedar Street will be presented in April. The floors have been poured and walls installed at 2176 Cedar. The electrician will be in the building next week. There are 3 potential tenants for this property. Esker Square secured all building permits, the steel frame for the first building has been erected, the final plans for the Vapor Mitigation System have been approved by the Michigan Department of Environment, Great Lakes and Energy, and the lumber has been delivered. He would like to see Delhi Township develop a Nuisance Ordinance similar to neighboring communities.

Deputy Director

Lori Underhill reported that the Market is open every Saturday from 9:00 – 2:00. Masks are no longer required in Township buildings. The Sidewalk Improvement Program will be offered again this year. The self-nomination process will be used again. The Back to Business Program utilizing ARPA funds will conclude May 31, 2022. The Township is preparing for the 2022 Audit. The final document will be presented to the Township Board of Trustees in late May or early June. The March 29, 2022 DDA Board meeting has been cancelled.

Advertising & Marketing Committee

Mr. Leighton reported that the Committee discussed utilizing the online Business Directory to help businesses that are hiring employees. The spring issue of HoltNow and social media updates were also discussed.

Planning Commission

The Planning Commission did not meet in February.

Supervisor

Supervisor Hayhoe reported that he attended meetings with the Lansing Economic Area Partnership and the Lansing Regional Chamber of Commerce. The new GM EV Battery plant will bring 1,500 jobs to the area. McKesson currently employs 117 people at their new facility in Delhi Township. A new service station located at the corner of Holt and College Roads will employ approximately 30 people. The Holt Community Arts Council will host its Music in the Garden concert series in July. 7 Food Frenzy events are scheduled at the Holt Farmers Market between April and October. Community service clubs are returning to their regular meeting schedules including fundraising events and honoring outstanding student athletes and scholars. Several new subdivisions are coming to Delhi Township bringing single family homes, condos, and apartments.

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Treasurer

As Fiscal Year 2021 is still being finalized, there was no report.

Members

None.

Limited Comments

Michigan State University Journalism student Molly Wright asked several questions regarding the purchase of 2197 Cedar Street and the activities of the DDA Board.

ADJOURNMENT

The meeting was adjourned at 7:24 p.m.

Nanette Miller, Secretary

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SUBJECT TO APPROVAL