

1. 6:00 P.M. Board Of Trustees Meeting Agenda (PDF)

Documents:

[BOARD AGENDA.PDF](#)

2. 3-21-23 Agenda Packet (PDF)

Documents:

[3-21 AGENDA PACKET.PDF](#)

DELHI CHARTER TOWNSHIP BOARD MEETING

2074 Aurelius Road, Holt 48842 (517) 694-2137

Tuesday, March 21, 2023

6:00 p.m.

Agenda

Call the Meeting to Order

Pledge of Allegiance

Roll Call

Comments from the Public – FOR COMPLETE GUIDELINES FOR ADDRESSING THE BOARD, PLEASE SEE “PROCEDURES FOR ADDRESSING THE BOARD” LOCATED AT THE BACK TABLE. ANYONE WISHING TO COMMENT ON ANY MATTER NOT ON THE AGENDA MAY DO SO AT THIS TIME. ALL COMMENTS WILL BE DIRECTED ONLY TO THE TOWNSHIP BOARD MEMBERS AND PERSONS ADDRESSING THE BOARD MUST STATE THEIR NAME AND ADDRESS FOR THE RECORD AND WILL BE GIVEN TWO (2) MINUTES. ANY COMMENTS LONGER THAN 2 MINUTES SHOULD BE REDUCED TO WRITING AND SUBMITTED TO THE CLERK AND WILL BE MADE A PART OF THE RECORD.

Set/Adjust Agenda

1. Marihuana Businesses Discussion

Unfinished Business

Consent Agenda

2. a) Approval of Minutes – Committee Meeting of March 7, 2023
- b) Approval of Minutes - Regular Meeting of March 7, 2023
- c) Approval of Accounts Payable – March 7, 2023
- d) Approval of Payroll – March 16, 2023

Zoning and Development

New Business

3. 2023 Corrigan Oil Speedway Race Schedule
4. 2023 Delhi Township Sidewalk Improvement Program

Items Removed From Consent Agenda For Discussion

Late Agenda Items

- 5.
- 6.
- 7.

Reports

8. Supervisor:
9. Treasurer:

- 10. Clerk:
- 11. Trustees:
- 12. Manager:

Limited Comments

MEMBERS OF THE PUBLIC WILL BE AFFORDED THE OPPORTUNITY TO ADDRESS THE BOARD REGARDING ANY ITEM ON THE AGENDA AT THE TIME SUCH ITEM IS OPEN FOR DISCUSSION BY THE BOARD. ANYONE WISHING TO COMMENT ON ANY MATTER NOT ON THE AGENDA MAY DO SO AT THIS TIME.

Adjournment

The Township will provide reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the Township. Individuals with disabilities requiring auxiliary aids or services should contact Delhi Charter Township, Evan Hope, Township Clerk, 694-2135.

ALL PAGERS, CELL PHONES, RADIOS AND SIMILAR DEVICES ARE TO BE TURNED OFF OR TO SILENT MODE DURING ALL BOARD MEETINGS.

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Marihuana Businesses Discussion

Verbal

Recommended Motion:

To approve the Consent Agenda as presented.

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 7, 2023**

The Delhi Charter Township Board of Trustees met in a regular meeting on Tuesday, March 7, 2023 in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Hayhoe called the meeting to order at 5:30 p.m.

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Tom Lenard,
Trustees Pat Brown, Matt Lincoln, DiAnne Warfield

Members Absent: Trustee TyJuan Thirdgill

Byrum & Fisk Advocacy Communications Annual Update

The Board reviewed the memorandum dated Wednesday, March 1, 2023, regarding the Byrum & Fisk Advocacy Communications Annual Update. (ATTACHMENT I).

Dianne Byrum highlighted Delhi's success in promoting a variety of township news and events using local TV, print and online media in 2022.

Department of Public Services – February Activity Report

The Board reviewed the Department of Public Services February Activity Report (ATTACHMENT II).

Ingham County Sheriff's Office/Delhi Division – February Activity Report

The Board reviewed Ingham County Sheriff's Office/Delhi Division – February Activity Report (ATTACHMENT III).

Lt. Shattuck gave an overview of the report.

Fire Department – February Activity Report

The Board reviewed the Fire Department February Activity Report (ATTACHMENT IV).

Chief Ball gave an overview of the monthly report to the Board.

Community Development Department – February Activity Report

The Board reviewed The Board reviewed the Community Development February Activity Report (ATTACHMENT V).

Twp. Mgr. Miller gave an overview of the report.

PUBLIC COMMENT

None

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 7, 2023**

ADJOURNMENT

Meeting adjourned at 6:57 p.m.

Date: March 21, 2023

Evan Hope, Township Clerk

Date: March 21, 2023

John Hayhoe, Supervisor

/gl

SUBJET TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 7, 2023**

Delhi Charter Township Board of Trustees held a regular meeting on Tuesday, March 7, 2023, in the Multipurpose Room at the Community Services Center, 2074 Aurelius Road, Holt, Michigan. Supervisor Hayhoe called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Supervisor John Hayhoe, Clerk Evan Hope, Treasurer Tom Lenard, Trustees Pat Brown, Matt Lincoln, DiAnne Warfield

Members Absent: Trustee TyJuan Thirdgill

CONSENT AGENDA

Warfield moved, Lincoln supported, to approve the Consent Agenda as presented.

A Roll Call Vote was recorded as follows:

Ayes: Brown, Hayhoe, Hope, Lenard, Lincoln, Warfield

Nays: None

Absent: Thirdgill

THE MOTION PASSED 6-0

A. Approval of Minutes – Regular Meeting of February 21, 2023

Warfield moved, Lincoln supported, to approve the minutes as presented.

A Roll Call Vote was recorded as follows:

Ayes: Brown, Hayhoe, Hope, Lenard, Lincoln, Warfield

Nays: None

Absent: Thirdgill

THE MOTION PASSED 6-0

B. Approval of Claims – February 21, 2023 (ATTACHMENT I)

Warfield moved, Lincoln supported, to approve the list of claims dated February 21, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:

Ayes: Brown, Hayhoe, Hope, Lenard, Lincoln, Warfield

Nays: None

Absent: Thirdgill

THE MOTION PASSED 6-0

C. Approval of Payroll – March 2, 2023 (ATTACHMENT II)

Warfield moved, Lincoln supported, to approve the payroll dated March 2, 2023, as reviewed, audited and approved as presented.

A Roll Call Vote was recorded as follows:

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 7, 2023**

Ayes: Brown, Hayhoe, Hope, Lenard, Lincoln, Warfield

Nays: None

Absent: Thirdgill

THE MOTION PASSED 6-0

ZONING AND DEVELOPMENT

SPECIAL USE PERMIT NO. 23-304 – AVVANNING, LLC – 6025 AURELIUS ROAD – TAX PARCEL #33-25-05-02-351-001, 33-25-05-11-101-001, 33-25-05-02-351-002 – SEWAGE TREATMENT & DISPOSAL

The Board reviewed a memorandum dated March 2, 2023, from Twp Mgr. Miller (ATTACHMENT III).

Twp. Mgr. Miller reviewed her memo and relevant details about the proposed SUP with the Board.

Applicant Matt Gustafson addressed the Board to explain the proposed business.

Trustee Lincoln asked if there is monitoring of the facility and containment requirements.

Matt Gustafson stated that EGLE oversees inspections and helps to ensure that disposal regulations are followed based on their permit.

Trustee Brown asked when operations would commence if SUP were approved.

Applicant Matt Gustafson stated that operations would commence in approximately 8 weeks if SUP is approved.

Treasurer Lenard stated that he has concerns about requested use.

Clerk Hope asked about the enforcement process if there was an odor issue, and about the process for connecting to the City of Lansing sanitary sewer.

Twp. Mgr. Miller stated that complaints would result in an investigation to determine the validity of the complaint and determine the source of the odor. This could be difficult due to the subjective nature of odors, surrounding land uses, and several other factors. However, if a violation of the SUP could be proven, revocation of the SUP would proceed. This would likely involve lawyers, courts, and other legal processes due to the fact that a revocation of the SUP would mean that the applicants' business would no longer be able to operate. The City of Lansing has not yet issued a sewer permit to the applicant.

Warfield moved, Brown supported, to approve Special Use Permit No. 23-304 for Avvanning, LLC, 6025 Aurelius Road, Tax Parcels #33-25-05-02-351-001, 33-25-05-11-101-001, and 33-25-05-02-351-002, as recommended by the Planning Commission at their February 27, 2023 meeting.

A Roll Call Vote was recorded as follows:

Ayes Hayhoe, Lincoln, Warfield, Brown,

Nays: Hope, Lenard

SUBJECT TO APPROVAL

**DELHI CHARTER TOWNSHIP
MINUTES OF REGULAR MEETING HELD ON MARCH 7, 2023**

Absent: Thirdgill

THE MOTION PASSED 4-2

REPORTS

Manager's Report:

Twp. Mgr. Miller reported that the Board of Trustees will have a joint meeting with the Parks Commission on March 21st at 5:30. Also, as requested, information will be presented at the Board meeting on the 21st about marijuana businesses. Finally, she asked the Board for consensus on operating the Food Truck Pilot program again this summer, with which the Board generally concurred.

PUBLIC COMMENTS – Michael Hamilton 4541 Sycamore St express his concern about odor from the proposed property use regarding the SUP approval earlier in the meeting.

ADJOURNMENT -Meeting adjourned at 6:37 p.m.

Date: March 21, 2023

Evan Hope, Township Clerk

Date: March 21, 2023

John Hayhoe, Supervisor

/gl

SUBJECT TO APPROVAL

ACCOUNTS PAYABLE APPROVAL

March 7, 2023

I. Certification of Authorized Signatures: The attached Check Register and Invoice Distribution Report encompass checks dated March 7, 2023 numbered 103786 thru 103839 & ACH 8971 thru 9011. Every invoice has a payment authorizing signature(s).

Dated: March 7, 2023

Barbara Steward, Accounting Clerk

II. Certification of Fund Totals:

The attached Invoice Distribution Report and Check Register for checks dated March 7, 2023 show payments made from the following funds:

| | | |
|----------------------------------|----|-------------------|
| General Fund | \$ | 73,285.94 |
| Fire Fund | | 16,290.10 |
| Police Fund | | 261,096.66 |
| Parks, Trails, & Recreation Fund | | 35,071.34 |
| Fire EMS Equipment & Vehicle | | 9,673.97 |
| Capital Project Fund | | 1,966.50 |
| Downtown Development Fund | | 18,748.61 |
| Sewer Disposal System | | 123,242.04 |
| Local Brownfield Revolving Fund | | 11,132.10 |
| Custodial Fund | | 4,927.50 |
| Current Tax Account | | 8,972.44 |
| Grand Total | \$ | <u>564,407.20</u> |

Includes the following to be reimbursed from separate bank accounts:

| | | |
|------------------------|----|----------|
| Farmers Market Account | \$ | 1,731.00 |
| Current Tax Account | \$ | 8,972.44 |

III. Approval for Distribution: I have reviewed the above checks and invoices and all of them should be distributed. All invoices over \$20,000.00 have been approved by general policy or previous motions of the board with the exception of the following:

Tracy Miller, Township Manager

Evan Hope, Township Clerk

Thomas Lenard, Treasurer

IV Board Audit and Approval: At a regular meeting of the Township Board held on March 21, 2023 a motion was made by _____ and passed by ___ yes votes and ___ no votes (___ absent) that the list of claims dated March 7, 2023 was reviewed, audited and approved

Evan Hope, Township Clerk

INVOICE GL DISTRIBUTION REPORT FOR DELHI CHARTER TOWNSHIP
 EXP CHECK RUN DATES 02/22/2023 - 03/07/2023

| Vendor | Invoice Desc. | Amount |
|------------------------------------|------------------------------------|----------|
| Fund 101 GENERAL FUND | | |
| Dept 000.00 | | |
| DELTA DENTAL PLAN OF | COBRA DENTAL INSURANCE | 105.46 |
| | Total For Dept 000.00 | 105.46 |
| Dept 101.00 LEGISLATIVE | | |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 26.40 |
| CIVICPLUS, INC | GENDER NEUTRALIZATION | 2,400.00 |
| | Total For Dept 101.00 LEGISLATIVE | 2,426.40 |
| Dept 172.00 MANAGER | | |
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 342.48 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 130.94 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 203.36 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 43.46 |
| ADP SCREENING & SELECTION SERVICES | BACKGROUND/SUBSCRIPTION | 33.00 |
| VERIZON WIRELESS | JANUARY 2023 CELLULAR | 105.60 |
| HARTFORD LIFE INSURANCE CO | RETIREMT BENEFITS - RETIREES | 12.60 |
| WENDY THIELEN | FEBRUARY 2023 IN LIEU OF INSURANCE | 350.00 |
| JPMORGAN CHASE BANK | JOB POSTING | 44.00 |
| JPMORGAN CHASE BANK | REFRESHMENTS FOR MEETING | 66.95 |
| | Total For Dept 172.00 MANAGER | 1,332.39 |
| Dept 191.00 ACCOUNTING | | |
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 36.69 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 30.95 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 48.06 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 14.49 |
| MANER COSTERISAN | JAN/FEB 2023 ACCOUNTING SERVICES | 2,898.00 |
| ADP SCREENING & SELECTION SERVICES | BACKGROUND/SUBSCRIPTION | 126.24 |
| | Total For Dept 191.00 ACCOUNTING | 3,154.43 |
| Dept 215.00 CLERK | | |
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 114.16 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 78.60 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 122.05 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 130.54 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 43.46 |
| JPMORGAN CHASE BANK | BUSINESS CARDS - LOONGO/MARTINEZ | 140.50 |
| VERIZON WIRELESS | JANUARY 2023 CELLULAR | 35.28 |
| VERIZON WIRELESS | FEBRUARY 2023 CELLULAR | 36.01 |
| HARTFORD LIFE INSURANCE CO | RETIREMENT BENEFITS TO RETIREES | 16.80 |
| JPMORGAN CHASE BANK | NOTARY STAMP/EMBOSSER - MARTINEZ | 80.56 |
| JPMORGAN CHASE BANK | CLERK'S GUIDE/INTRO TO FOIA | 74.00 |
| | Total For Dept 215.00 CLERK | 871.96 |

Dept 228.00 INFORMATION TECHNOLOGY

| | | |
|-----------------------------|--|----------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 68.77 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 39.50 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 61.34 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 14.49 |
| AD-INK & TONER SUPPLY | INK AND TONER CARTRIDGES | 434.91 |
| CONVERGENCE NETWORKS | SERVER WARRANTY/BRR/OFFICE 365 | 1,002.51 |
| CONVERGENCE NETWORKS | CONVERGENCE TOTAL CARE | 1,221.48 |
| CONVERGENCE NETWORKS | CONVERGENCE SECURITY MONITORING | 1,735.35 |
| JPMORGAN CHASE BANK | SERIAL PORT CARD | 39.77 |
| JPMORGAN CHASE BANK | LATITUDE 3520 LAPTOP | 887.95 |
| JPMORGAN CHASE BANK | TWO COMPUTER MONITORS | 275.98 |
| CONVERGENCE NETWORKS | COMPUTER SOFTWARE MAINTENANCE | 1,329.02 |
| JPMORGAN CHASE BANK | WEB HOSTING - SUBDIRECTORY 1/10 - 2/9/23 | 1.00 |
| JPMORGAN CHASE BANK | CREATIVE CLOUD SUBSCRIPTION | 84.99 |
| | Total For Dept 228.00 INFORMATION TECHNOLOGY | 7,197.06 |

Dept 253.00 TREASURERS

| | | |
|-----------------------------|----------------------------------|--------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 36.69 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 57.74 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 89.66 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 57.95 |
| HARTFORD LIFE INSURANCE CO | RETIREMENT BENEFITS TO RETIREES | 12.60 |
| JPMORGAN CHASE BANK | MMTA ADVANCED INSTITUTE | 379.00 |
| | Total For Dept 253.00 TREASURERS | 633.64 |

Dept 257.00 ASSESSING

| | | |
|-----------------------------|--|----------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 297.09 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 95.16 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 147.78 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 43.46 |
| KCI | 2023 ASSESSMENT NOTICES | 1,618.10 |
| NAPA AUTO PARTS | ASSESSING DEPT VEHICLE BATTERY TERMINALS | 8.54 |
| JPMORGAN CHASE BANK | POSTAGE - PERS PROP STMTS TO REASON CONS | 10.05 |
| JPMORGAN CHASE BANK | POSTAGE - PERS PROP STMTS TO REASON CONS | 13.15 |
| | Total For Dept 257.00 ASSESSING | 2,233.33 |

Dept 262.00 ELECTIONS

| | | |
|---------------------|--|----------|
| ELECTION SOURCE | ERPP ANNUAL MAINTENANCE | 6,847.00 |
| JPMORGAN CHASE BANK | ELECTION INSPECTOR WEB BASED SIGN UP SER | 49.99 |
| | Total For Dept 262.00 ELECTIONS | 6,896.99 |

Dept 265.00 BUILDING & GROUNDS

| | | |
|----------------------------------|--------------------------------|--------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 219.62 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 99.87 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 155.09 |
| MICHIGAN FLEET FUELING SOLUTIONS | GASOLINE 2/15 - 2/28/2023 | 755.78 |
| MODEL COVERALL SERVICE | UNIFORMS - BUILDINGS & GROUNDS | 27.00 |
| MODEL COVERALL SERVICE | UNIFORMS - BUILDINGS & GROUNDS | 27.00 |
| LOWE'S CREDIT SERVICES | TRAILER JACK | 62.66 |
| LOWE'S CREDIT SERVICES | HAND SANDERS FOR CSC | 49.82 |
| LOWE'S CREDIT SERVICES | DRILL BIT - CEMETERY CART | 33.24 |
| LOWE'S CREDIT SERVICES | CLEANING SUPPLIES - CSC | 163.44 |

| | | |
|---------------------------------|--|-----------|
| QUALITY FIRST MAID SERVICE, LLC | CLEANING SERVICE - CSC | 875.00 |
| QUALITY FIRST MAID SERVICE, LLC | CLEANING SERVICES SHERIFF OFFICE | 525.00 |
| QUALITY FIRST MAID SERVICE, LLC | CLEANING SERVICE SENIOR CENTER | 280.00 |
| JPMORGAN CHASE BANK | MUSIC SERVICE - CSC | 26.95 |
| SAFETY SYSTEMS, INC | ALARM REPAIR | 273.00 |
| HARTFORD LIFE INSURANCE CO | RETIREMENT BENEFITS TO RETIREES | 4.20 |
| CONSUMERS ENERGY | ELECTRIC 2045 CEDAR #A | 941.93 |
| CONSUMERS ENERGY | ELECTRIC 2045 CEDAR #B | 183.67 |
| CONSUMERS ENERGY | ELECTRIC 2074 AURELIUS | 3,811.70 |
| CONSUMERS ENERGY | ELECTRIC 2004 AURELIUS | 119.54 |
| CONSUMERS ENERGY | ELECTRIC 4149 WILLOUGHBY | 85.39 |
| CONSUMERS ENERGY | GAS 2045 CEDAR | 610.61 |
| CONSUMERS ENERGY | GAS 2074 AURELIUS | 2,413.88 |
| ALL-PHASE ELECTRIC SUPPLY | LIGHT BULBS - CSC BUILDING MAIN ENTRANCE | 329.75 |
| LOWE'S CREDIT SERVICES | COLD PATCH - SHERIFF'S OFFICE | 69.44 |
| LOWE'S CREDIT SERVICES | COLD PATCH - SHERIFF'S OFFICE | 69.44 |
| LOWE'S CREDIT SERVICES | BUILDING - CLEANING SUPPLIES | 38.48 |
| LOWE'S CREDIT SERVICES | DOOR STOPPERS - CSC | 51.93 |
| LOWE'S CREDIT SERVICES | CSC PAINTING SUPPLIES | 64.05 |
| LOWE'S CREDIT SERVICES | ICSD DOOR SEAL | 18.55 |
| LOWE'S CREDIT SERVICES | CSC PAINT/SCREWS | 121.55 |
| MARK'S LOCK SHOP, INC | LOCKSET FOR CSC | 587.20 |
| BYRUM ACE HARDWARE | PAINT SUPPLIES - CSC BUILDING | 11.18 |
| BYRUM ACE HARDWARE | DOOR SEAL HOOKS - ICSD | 75.56 |
| BYRUM ACE HARDWARE | PAINT - CSC BUILDING | 37.99 |
| BYRUM ACE HARDWARE | REPAIR SINK - FIRE DEPARTMENT | 6.59 |
| FORESIGHT GROUP, INC | MAPLE RIDGE CEMETERY SIGN | 416.96 |
| HAMMOND FARMS SOUTH | PEA STONE - MAPLE RIDGE CEMETERY | 117.00 |
| NAPA AUTO PARTS | DOOR LOCK BATTERIES - CSC | 18.56 |
| | Total For Dept 265.00 BUILDING & GROUNDS | 13,778.62 |

| | | |
|----------------------------|--------------------------------------|-----------|
| Dept 446.00 INFRASTRUCTURE | | |
| BOARD OF WATER & LIGHT | FEBRUARY 2023 TOWNSHIP LIGHTING | 10,666.00 |
| CONSUMERS ENERGY | LIGHTING 3970 HOLT | 65.74 |
| CONSUMERS ENERGY | LIGHTING 2116 CEDAR | 166.73 |
| CONSUMERS ENERGY | LIGHTING 2228 AURELIUS | 73.17 |
| CONSUMERS ENERGY | LIGHTING 4115 HOLT | 117.68 |
| CONSUMERS ENERGY | STREETLIGHTS ACCT#6730 | 18,807.93 |
| CONSUMERS ENERGY | STREETLIGHTS ACCT#7043 | 140.12 |
| CONSUMERS ENERGY | LED STREETLIGHTS ACCT #9205 | 2,447.94 |
| | Total For Dept 446.00 INFRASTRUCTURE | 32,485.31 |

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|--|-----------------------------|--------|
| Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT | | |
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 530.02 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 139.89 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 217.23 |
| JPMORGAN CHASE BANK | BOOT COVER | 14.99 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 59.90 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 86.91 |
| JPMORGAN CHASE BANK | BATTERY - ALKALINE AA 16 PK | 19.99 |
| MICHIGAN FLEET FUELING SOLUTIONS | GASOLINE | 33.69 |
| HUBBELL, ROTH & CLARK, INC | WOODED VALLEY SITE PLAN | 221.25 |
| HUBBELL, ROTH & CLARK, INC | OASIS SITE PLAN | 561.45 |

| | | |
|----------------------------|--|-------------------------|
| VERIZON WIRELESS | CELLULAR | 172.43 |
| HARTFORD LIFE INSURANCE CO | RETIREMENT BENEFITS TO RETIREES | 12.60 |
| JPMORGAN CHASE BANK | 2021 BUILDING CODE TRAINING | 100.00 |
| | Total For Dept 721.00 PLANNING/COMMUNITY DEVELOPMENT | <u>2,170.35</u> |
| | Total For Fund 101 GENERAL FUND | <u><u>73,285.94</u></u> |

Fund 206 FIRE FUND

Dept 336.00 FIRE DEPARTMENT

| | | |
|----------------------------------|--|-------------------------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 1,526.75 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 350.70 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 933.03 |
| BARYAMES CLEANERS | DRY CLEANING | 156.10 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 57.95 |
| JPMORGAN CHASE BANK | 10-16 GB SDHC FLASH CARD 10 PACK | 59.34 |
| MICHIGAN FLEET FUELING SOLUTIONS | GASOLINE | 1,220.86 |
| JPMORGAN CHASE BANK | ACTIVE VIOLENCE EQUIPMENT/REPLACEMENT | 127.73 |
| JPMORGAN CHASE BANK | ACTIVE VIOLENCE EQUIPMENT/REPLACEMENT | 263.94 |
| JPMORGAN CHASE BANK | R MORTON PARAMEDIC LICENSE RENEWAL | 25.00 |
| JPMORGAN CHASE BANK | INT'L ASSOC OF ARSON INSPECTION | 100.00 |
| MEDICAL MANAGEMENT SYSTEMS | FEBRUARY 2023 AMBULANCE COLLECTION FEES | 5,049.19 |
| CONVERGENCE NETWORKS | CONVERGENCE TOTAL CARE | 845.63 |
| CONVERGENCE NETWORKS | CONVERGENCE SECURITY MONITORING | 1,201.38 |
| VERIZON WIRELESS | JANUARY 2023 CELLULAR | 1,086.91 |
| VERIZON WIRELESS | FEBRUARY 2023 CELLULAR | 45.54 |
| HARTFORD LIFE INSURANCE CO | RETIREMENT BENEFITS TO RETIREES | 12.60 |
| CONSUMERS ENERGY | ELECTRIC 6139 BISHOP | 56.19 |
| CONSUMERS ENERGY | GAS 6139 BISHOP | 455.57 |
| MARK'S LOCK SHOP, INC | LOCKSET FIRE STATION #2 | 587.20 |
| OVERHEAD DOOR CO OF LANSING | GARAGE DOOR REPAIR | 295.00 |
| WEST SHORE SERVICES INC | SIREN REPAIR | 285.00 |
| JPMORGAN CHASE BANK | BOX COFFEE FOR MFIT MEETING | 20.13 |
| JPMORGAN CHASE BANK | BAGELS - MFIT MEETING | 19.36 |
| YOUNG, JEFFREY | CAPT JEFF YOUNG - MFIS WINTER CONFERENCE | 380.00 |
| JPMORGAN CHASE BANK | 2023 FIRE INSPECTORS CONFERENCE/ALLAIRE | 420.75 |
| JPMORGAN CHASE BANK | 2023 FIRE INSPECTORS CONFERENCE/BOOMER | 390.00 |
| JPMORGAN CHASE BANK | 2023 FIRE INSPECTORS CONFERENCE/DICKERSO | 318.25 |
| | Total For Dept 336.00 FIRE DEPARTMENT | <u>16,290.10</u> |
| | Total For Fund 206 FIRE FUND | <u><u>16,290.10</u></u> |

Fund 207 POLICE FUND

Dept 301.00 POLICE

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|-------------------------|--|--------------------------|
| INGHAM COUNTY TREASURER | FEBRUARY 2023 LAW ENFORCEMENT SERVICES | 261,096.66 |
| | Total For Dept 301.00 POLICE | <u>261,096.66</u> |
| | Total For Fund 207 POLICE FUND | <u><u>261,096.66</u></u> |

Fund 208 PARKS, TRAILS, & RECREATION FUND

Dept 752.00 PARKS ADMINISTRATION

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|-----------------------------|--|----------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 150.85 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 66.87 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 103.81 |
| AMAZON CAPITAL SERVICES | INK PAD ROLL-ON | 13.19 |
| HOLT PUBLIC SCHOOLS | PROGRAM FLIERS | 455.00 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 192.44 |
| DBI BUSINESS INTERIORS | OFFICE SUPPLIES | 57.95 |
| CONVERGENCE NETWORKS | CONVERGENCE TOTAL CARE | 125.28 |
| CONVERGENCE NETWORKS | CONVERGENCE SECURITY MONITORING | 177.98 |
| VERIZON WIRELESS | JANUARY 2023 CELLULAR | 58.62 |
| HARTFORD LIFE INSURANCE CO | RETIREE'S BENEFITS | 8.40 |
| | Total For Dept 752.00 PARKS ADMINISTRATION | 1,410.39 |

Dept 771.00 PARKS

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|----------------------------------|--|------------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 251.70 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 92.74 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 144.02 |
| MICHIGAN FLEET FUELING SOLUTIONS | GASOLINE 2/15 - 2/28/2023 | 196.66 |
| MODEL COVERALL SERVICE | UNIFORMS - PARKS | 27.00 |
| MODEL COVERALL SERVICE | UNIFORMS - PARKS | 27.00 |
| LOWE'S CREDIT SERVICES | FILTRETE REPLACEMENT | 88.91 |
| SPARTAN BARRICADING | CONES | 320.00 |
| JPMORGAN CHASE BANK | SENIOR CENTER VACUUM FILTERS | 100.00 |
| AMERICAN RENTALS, INC. | TOILETS - JOHN TAYLOR PARK | 102.00 |
| AMERICAN RENTALS, INC. | TOILETS - VAHALLA PARK | 62.00 |
| AMERICAN RENTALS, INC. | PORTABLE TOILETS - SR CENTER | 738.00 |
| AMERICAN RENTALS, INC. | PORTABLE TOILETS - VAHALLA PARK | 177.00 |
| CONSUMERS ENERGY | ELECTRIC 4080 KELLER | 64.97 |
| CONSUMERS ENERGY | ELECTRIC 1694 CEDAR | 166.21 |
| CONSUMERS ENERGY | ELECTRIC 2287 PINE TREE 3200 | 197.26 |
| CONSUMERS ENERGY | ELECTRIC 2287 PINE TREE 2939 | 43.18 |
| CONSUMERS ENERGY | ELECTRIC 2074 AURELIUS #PARK | 1,489.49 |
| CONSUMERS ENERGY | ELECTRIC 2108 CEDAR | 1,559.41 |
| CONSUMERS ENERGY | ELECTRIC 1750 MAPLE | 60.32 |
| CONSUMERS ENERGY | ELECTRIC 1771 MAPLE | 127.62 |
| CONSUMERS ENERGY | GAS 2108 CEDAR | 66.00 |
| CONSUMERS ENERGY | GAS 2287 PINE TREE 2939 | 475.31 |
| SHERWIN WILLIAMS | PAINT - PARK RESTROOM | 282.85 |
| SHERWIN WILLIAMS | PAINT - PARK RESTROOMS | 282.85 |
| BYRUM ACE HARDWARE | PAINT SUPPLIES - PARK RESTROOMS | 30.15 |
| HUTSON MICHIGAN INC | JOHN DEERE REPAIRS | 605.50 |
| HUTSON MICHIGAN INC | MOWER SERVICE | 3,431.80 |
| FORESIGHT GROUP, INC | PICKLEBALL COURT SIGNAGE | 133.88 |
| BYRUM ACE HARDWARE | ANTIFREEZE - PARK RESTROOMS | 19.96 |
| BOBCAT OF LANSING | LABOR FOR INSPECTING PLOW | 81.90 |
| HUTSON MICHIGAN INC | STATEMENT CREDIT - HYDRAULIC HOSE WAM DECK | (44.17) |
| HUTSON MICHIGAN INC | STATEMENT CREDIT HYDRO OIL FOR BOTH WAMS | (1,008.48) |
| SUPERIOR SAW | CHAIN SAW SUPPLIES | 128.69 |
| CRAIG'S AUTO BODY SHOP, LLC | VEHICLE REPAIR | 4,498.12 |
| NAPA AUTO PARTS | TAILGATE HANDLE FOR TRUCK | 72.95 |
| NAPA AUTO PARTS | DUMP TRUCK MUD FLAP | 24.64 |

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| NAPA AUTO PARTS | PARKS DEPT TRUCK WINDSHIELD WIPERS | 33.96 |
| NAPA AUTO PARTS | DOOR LOCK BATTERIES/WINDSHIELD WIPERS | 17.82 |
| NAPA AUTO PARTS | DUMP TRUCK MAINTENANCE | 73.37 |
| LANDSCAPE ARCHITECTS | REDEVELOPMENT OF KIWANIS PARK TENNIS COURTS | 8,500.00 |
| LANDSCAPE ARCHITECTS | DESIGN AND ENGINEERING OF THE VALHALLA PARK RESTRC | 6,000.00 |
| | Total For Dept 771.00 PARKS | 29,742.59 |

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| Dept 774.00 RECREATION | | |
| AMAZON CAPITAL SERVICES | CORNHOLE BAGS | 145.38 |
| BSN SPORTS LLC | WINDSCREENS FOR TENNIS COURTS | 2,364.55 |
| ADAM BURGER | OFFICIATE 5 BASKETBALL GAMES | 125.00 |
| DON'QUALL JACKSON | OFFICIATE 9 BASKETBALL GAMES | 225.00 |
| ANDREW MURRAY | OFFICIATE 5 BASETBALL GAMES | 125.00 |
| AMAZON CAPITAL SERVICES | SENIOR HOLIDAY BREAKFAST | 84.83 |
| JPMORGAN CHASE BANK | RESERVATION FOR BOWLING EVENT | 299.60 |
| JPMORGAN CHASE BANK | MICHIGAN PRINCESS DINNER CRUISE | 450.00 |
| JPMORGAN CHASE BANK | TRAVELOGUE PROGRAM SUBSCRIPTION | 99.00 |
| | Total For Dept 774.00 RECREATION | 3,918.36 |

Total For Fund 208 PARKS, TRAILS, & RECREATION FUND 35,071.34

Fund 211 FIRE EMS EQUIP & VEHICLE FUND

Dept 339.00 EQUIPMENT & APPARATUS

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| JPMORGAN CHASE BANK | AA BATTERIES FOR AIR PACKS | 98.05 |
| BOUND TREE MEDICAL, LLC | MEDICAL SUPPLIES | 269.98 |
| BOUND TREE MEDICAL, LLC | MEDICAL SUPPLIES | 27.89 |
| BOUND TREE MEDICAL, LLC | MEDICAL SUPPLIES | 3,094.47 |
| LINDE GAS NORTH AMERICA LLC | AIR | 593.97 |
| LINDE GAS NORTH AMERICA LLC | AIR | 313.30 |
| PAPER IMAGE PRINTING CENTRES | EMS NOTEPADS | 64.71 |
| BEES SPORTS | MERCURY BOAT MOTOR | 4,301.00 |
| FRANKIE D'S AUTO & TRUCK | 14 CHEV TAHOE - CAR 202 OIL/BRAKES | 910.60 |
| | Total For Dept 339.00 EQUIPMENT & APPARATUS | 9,673.97 |

Total For Fund 211 FIRE EMS EQUIP & VEHICLE FUND 9,673.97

Fund 242 LOCAL BROWNFIELD REVOLVING FUND

Dept 000.00

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|-----------------|----------------------------------|-----------|
| 2000 CEDAR, LLC | ESKER SQUARE SOIL REMOVAL - 2022 | 11,132.10 |
| | Total For Dept 000.00 | 11,132.10 |

Total For Fund 242 LOCAL BROWNFIELD REVOLVING FUND 11,132.10

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY

Dept 000.00

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|------------------------------|------------------------------|--------|
| EL BURRITO MEXICANO | FEBRUARY 2023 VENDOR PAYMENT | 54.00 |
| GRAND TRAVERSE SAUCE COMPANY | FEBRUARY 2023 VENDOR PAYMENT | 15.00 |
| OTTO'S POULTRY, INC | FEBRUARY 2023 VENDOR PAYMENT | 663.00 |
| MAI KOU VAWG | FEBRUARY 2023 VENDOR PAYMENT | 201.00 |
| AMANDA OLIPHANT | FEBRUARY 2023 VENDOR PAYMENT | 30.00 |
| BOBBIE JO BALLOU | FEBRUARY 2023 VENDOR PAYMENT | 40.00 |
| CARL MCLAUGLIN | FEBRUARY 2023 VENDOR PAYMENT | 58.00 |
| PENNY M ILLEMSZKY | FEBRUARY 2023 VENDOR PAYMENT | 10.00 |

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|---------------------------|------------------------------|-----------------|
| LONESOME PINES BEEF | FEBRUARY 2023 VENDOR PAYMENT | 334.00 |
| MAMA C'S, LLC | FEBRUARY 2023 VENDOR PAYMENT | 68.00 |
| SWEET POTATO DELIGHTS | FEBRUARY 2023 VENDOR PAYMENT | 25.00 |
| TAMMY KIESELAT | FEBRUARY 2023 VENDOR PAYMENT | 45.00 |
| ULRICH FAMILY BAKERIES | FEBRUARY 2023 VENDOR PAYMENT | 20.00 |
| WILLOW BLOSSOM FARMS, LLC | FEBRUARY 2023 VENDOR PAYMENT | 168.00 |
| | Total For Dept 000.00 | <u>1,731.00</u> |

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| Dept 728.00 DDA ADMINISTRATION | | |
| THRUN LAW FIRM, P.C. | JAN/FEB 2023 LEGAL FEES | 1,420.00 |
| QUALITY FIRST MAID SERVICE, LLC | CLEANING SERVICES - DDA | 175.00 |
| CONVERGENCE NETWORKS | CONVERGENCE TOTAL CARE | 62.64 |
| CONVERGENCE NETWORKS | CONVERGENCE SECURITY MONITORING | 89.00 |
| C. HOWARD HAAS | FEBRUARY 2023 CELL PHONE REIMBURSEMENT | 75.00 |
| CONSUMERS ENERGY | ELECTRIC 2150 CEDAR SIDE | 30.05 |
| CONSUMERS ENERGY | ELECTRIC - 4410 HOLT ROAD | 130.97 |
| CONSUMERS ENERGY | ELECTRIC 2150 CEDAR | 335.44 |
| CONSUMERS ENERGY | ELECTRIC-CHARGING STATIONS 2074 AURELIUS | 521.61 |
| CONSUMERS ENERGY | GAS - 4410 HOLT ROAD | 133.69 |
| CONSUMERS ENERGY | GAS 2150 CEDAR | 398.25 |
| LOWE'S CREDIT SERVICES | LIGHTS - DDA | 3.02 |
| | Total For Dept 728.00 DDA ADMINISTRATION | <u>3,374.67</u> |

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| Dept 729.00 DDA MARKETING & PROMOTION | | |
| BLOHM CREATIVE PARTNERS | JANUARY 2023 HOLTNOW | 9,050.00 |
| BLOHM CREATIVE PARTNERS | JANUARY 2023 HOLTNOW SOCIAL MEDIA | 1,500.00 |
| BLOHM CREATIVE PARTNERS | JANUARY 2023 HOLTNOW VIDEO | 600.00 |
| BLOHM CREATIVE PARTNERS | JANUARY 2023 HOLTNOW FRAMED ARTICLES | 350.00 |
| JPMORGAN CHASE BANK | DELHI CHARTER TOWNSHIP 5563757900024566 | 372.00 |
| SAM'S CLUB DIRECT | POP/PAPER TOWELS | 51.94 |
| BLOHM CREATIVE PARTNERS | JANUARY 2023 FARMERS MARKET DIGITAL MEDIA BUY | 985.00 |
| BLOHM CREATIVE PARTNERS | JANUARY 2023 WEB HOST/MAINTENANCE | 734.00 |
| | Total For Dept 729.00 DDA MARKETING & PROMOTION | <u>13,642.94</u> |

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| Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY | <u><u>18,748.61</u></u> |
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| Fund 409 CAPITAL PROJECTS FUND | | |
| Dept 902.00 CAPITAL OUTLAY | | |
| HUBBELL, ROTH & CLARK, INC | HAYHOE TRAIL | 1,318.50 |
| HUBBELL, ROTH & CLARK, INC | HAYHOE TRAIL | 648.00 |
| | Total For Dept 902.00 CAPITAL OUTLAY | <u>1,966.50</u> |
| | Total For Fund 409 CAPITAL PROJECTS FUND | <u><u>1,966.50</u></u> |

Fund 590 SEWAGE DISPOSAL SYSTEM

Dept 000.00

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|----------------------------|-------------------------------|--------|
| CLINE, RAEDEANE | SEWER REFUND-4589 KATHY CT | 25.17 |
| HUSSANI, IMAN AL | SEWER REFUND-2082 THORBURN ST | 13.50 |
| ROTTMAN, MATTHEW | SEWER REFUND-3591 ORCHID LN | 59.33 |
| TIPTON, MARGARET | SEWER REFUND-4654 MILES DR | 85.28 |
| HUBBELL, ROTH & CLARK, INC | PLAN REVIEW REDWOOD PHASE 3 | 300.00 |
| | Total For Dept 000.00 | 483.28 |

Dept 548.00 ADMINISTRATION & OVERHEAD

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|----------------------------|---|----------|
| KCI | FEBRUARY 2023 SEWER BILLS | 1,291.19 |
| GIBBS, MICHAEL | FEBRUARY 2023 IN LIEU OF INSURANCE | 350.00 |
| HARTFORD LIFE INSURANCE CO | RETIREMENT BENEFITS TO RETIREES | 16.80 |
| | Total For Dept 548.00 ADMINISTRATION & OVERHEAD | 1,657.99 |

Dept 558.00 DEPT OF PUBLIC SERVICE

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|----------------------------------|--|-----------|
| DELTA DENTAL PLAN OF | MARCH 2023 DELTA DENTAL | 960.56 |
| HARTFORD LIFE INSURANCE CO | MARCH 2023 LIFE INSURANCE | 431.27 |
| UNUM LIFE INSURANCE COMPANY | MARCH 2023 DISABILITY | 663.32 |
| APPLIED INNOVATION | COLOR COPIES OVERAGE | 95.45 |
| JPMORGAN CHASE BANK | 4" BINDERS/DEPT USE | 50.97 |
| JPMORGAN CHASE BANK | PRINTER PAPER/DEPT USE | 275.94 |
| MICHIGAN FLEET FUELING SOLUTIONS | GASOLINE 2/15 - 2/28/2023 | 820.85 |
| MODEL COVERALL SERVICE | UNIFORMS - POTW | 73.88 |
| MODEL COVERALL SERVICE | UNIFORMS - MTC | 35.52 |
| MODEL COVERALL SERVICE | UNIFORMS - POTW | 73.88 |
| MODEL COVERALL SERVICE | UNIFORMS - MTC | 35.52 |
| CONVERGENCE NETWORKS | SERVER WARRANTY/BRR/OFFICE 365 | 489.40 |
| CONVERGENCE NETWORKS | CONVERGENCE TOTAL CARE | 232.40 |
| CONVERGENCE NETWORKS | CONVERGENCE SECURITY MONITORING | 328.62 |
| JPMORGAN CHASE BANK | BROTHER MFC-J4535DW PRINTER | 305.99 |
| JPMORGAN CHASE BANK | BROTHER MFC-J1205W PRINTER | 169.98 |
| LOWE'S CREDIT SERVICES | TARPS/BUNGEE CORDS/COVER - FOOD WASTE | 121.48 |
| LOWE'S CREDIT SERVICES | CORD ENDS/CONFINED SPACE BLOWER CABLE | 22.76 |
| LOWE'S CREDIT SERVICES | SLEDGE HAMMER - BREAK ICE ON TOWER | 33.24 |
| LOWE'S CREDIT SERVICES | EXTENSION CORDS/AIRLINE REEL | 188.38 |
| JPMORGAN CHASE BANK | HOT STICK POLE REPLACEMENT PARTS/TOOLS | 493.23 |
| JPMORGAN CHASE BANK | NET - STRAINING FOOD WASTE | 69.99 |
| THE ANDERSONS, INC. | CALCIUM NITRATE | 9,148.55 |
| JPMORGAN CHASE BANK | ICE - SAMPLE SHIPPING | 21.16 |
| HUBBELL, ROTH & CLARK, INC | SEWER PERMIT INSPECTIONS | 3,086.22 |
| HUBBELL, ROTH & CLARK, INC | OASIS PLAN REVIEW | 276.00 |
| HUBBELL, ROTH & CLARK, INC | GENERAL ENGINEERING POTW | 627.00 |
| HUBBELL, ROTH & CLARK, INC | GENERAL ENGINEERING COLLECTION SYSTEM | 990.00 |
| HUBBELL, ROTH & CLARK, INC | M & Q BUILDING PLAN REVIEW | 162.00 |
| JPMORGAN CHASE BANK | WORKING LUNCH WITH HRC | 53.41 |
| COMCAST | HIGH-SPEED INTERNET/MTC | 12,776.60 |
| CONCENTRIC LABS, INC | TROUBLE SHOOTING/SCADA PROGRAMMING | 8,762.40 |
| CONVERGENCE NETWORKS | SECURITY MONITORING | 1,366.03 |
| CONVERGENCE NETWORKS | SECURITY MONITORING | 644.57 |
| CONVERGENCE NETWORKS | SECURITY MONITORING | 917.27 |
| JPMORGAN CHASE BANK | 3 - CASES NEW DEPT I-PADS | 62.79 |
| JPMORGAN CHASE BANK | REPLACEMENT CASE - JEFF'S PHONE | 18.89 |

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|------------------------|---|-----------|
| VERIZON WIRELESS | CELLULAR | 2,164.44 |
| CONSUMERS ENERGY | ELECTRIC 2358 EIFERT | 517.82 |
| CONSUMERS ENERGY | ELECTRIC 2870 PINE TREE | 567.49 |
| CONSUMERS ENERGY | ELECTRIC 3505 HOLT | 100.57 |
| CONSUMERS ENERGY | ELECTRIC 4000 N MICHIGAN#B | 148.52 |
| CONSUMERS ENERGY | ELECTRIC 4280 DELL | 717.19 |
| CONSUMERS ENERGY | ELECTRIC 4828 HOLT | 350.06 |
| CONSUMERS ENERGY | ELECTRIC 5961 MC CUE #2509 | 16,447.87 |
| CONSUMERS ENERGY | ELECTRIC 5999 HOLT | 214.14 |
| CONSUMERS ENERGY | ELECTRIC 6055 MC CUE | 727.87 |
| CONSUMERS ENERGY | ELECTRIC 1988 WAVERLY | 706.39 |
| CONSUMERS ENERGY | ELECTRIC 1390 WAVERLY | 115.30 |
| CONSUMERS ENERGY | ELECTRIC 1490 AURELIUS | 2,241.80 |
| CONSUMERS ENERGY | ELECTRIC 5961 MC CUE #2723 | 63.77 |
| CONSUMERS ENERGY | 6092 MCCUE ROAD | 29.77 |
| CONSUMERS ENERGY | GAS 1490 AURELIUS | 675.30 |
| CONSUMERS ENERGY | GAS 1492 AURELIUS | 807.58 |
| CONSUMERS ENERGY | GAS 1988 WAVERLY | 194.04 |
| CONSUMERS ENERGY | GAS 5961 MC CUE #2 | 171.19 |
| CONSUMERS ENERGY | GAS 5961 MC CUE #3 | 687.80 |
| CONSUMERS ENERGY | GAS 5961 MC CUE #2319 | 3,154.74 |
| CONSUMERS ENERGY | GAS 4280 DELL | 351.38 |
| CONSUMERS ENERGY | GAS 3505 HOLT | 61.82 |
| CONSUMERS ENERGY | GAS 5961 MC CUE #4 | 3,139.83 |
| CONSUMERS ENERGY | GAS 1494 AURELIUS | 511.77 |
| CONSUMERS ENERGY | GAS - 4828 HOLT ROAD | 18.08 |
| LOWE'S CREDIT SERVICES | DUCT TAPE - PLANT USE | 24.66 |
| GALLOUP | CHECK VALVE GASKETS | 42.96 |
| USA BLUE BOOK | 62641 WALCHEM 151.2GPD PUMP | 800.00 |
| JPMORGAN CHASE BANK | 2 - PAINT MARKING WANDS/MISS DIG | 71.96 |
| CATHEY COMPANY | KUR15292 2" TUBING | 197.33 |
| CATHEY COMPANY | KUR15286 1" TUBING | 139.00 |
| HACH COMPANY | 8740600 PUMP GEARBOX ASSY | 494.00 |
| HACH COMPANY | ESTIMATED OVERNIGHT SHIPPING | 182.91 |
| LOWE'S CREDIT SERVICES | FITTINGS/ACID WASHING DIGESTER PIPING | 108.37 |
| LOWE'S CREDIT SERVICES | DUCT TAPE/VACTOR/FITTINGS/ACID WASHING PIPING | 54.28 |
| LOWE'S CREDIT SERVICES | TUBING FOR ADDING ACETIC ACID TO DIGESTER | 10.15 |
| BYRUM ACE HARDWARE | ACID WASH FITTINGS | 10.18 |
| GALLOUP | 3035075 6" FERNCO COUPLING | 17.91 |
| GALLOUP | 3011902 6X5 SCH80 BUSHING | 38.94 |
| GALLOUP | 3010879 2" SCH80 FEM ADAPTOR | 18.56 |
| GALLOUP | 3012196 4X2 SCH80 BUSHING | 45.17 |
| GALLOUP | 3010803 2" BRASS BALL VALVE | 207.46 |
| GALLOUP | 3049455 2X4 BRASS NIPPLE | 57.84 |
| GALLOUP | 3043765 2" BRASS INSERT ADAPTOR | 108.04 |
| GALLOUP | 3049249 1X4 BRASS NIPPLE | 27.48 |
| GALLOUP | 3010778 1" BRASS BALL VALVE | 75.12 |
| GALLOUP | 3043744 1" BRASS INSERT ADAPTOR | 58.28 |
| GALLOUP | 3011470 6 PVC SCH80 SOC COUPLING | 48.81 |
| JPMORGAN CHASE BANK | BATTERY - GRIT SCALE | 63.64 |
| JPMORGAN CHASE BANK | OIL/POTW USE | 90.72 |

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| USA BLUE BOOK | 62641 WALCHEM 151.2 GPD PUMP | 800.00 |
| QUALITY FIRST MAID SERVICE, LLC | CLEANING SERVICE - MTC | 420.00 |
| QUALITY FIRST MAID SERVICE, LLC | CLEANING SERVICE - POTW | 512.00 |
| HUBBELL, ROTH & CLARK, INC | REBIDDING & CONST ADMIN FOR POTW MASONRY REPAIR | 697.50 |
| B & D ELECTRIC, INC. | INSTALL COOLING FAN TERTIARY | 300.00 |
| JASMINE VANDENBERGHE | SEWER BACKUP DEDUCTIBLE REIMBURSEMENT | 1,000.00 |
| MWEA | EXAM PREP FOR AVERY LALONE | 289.00 |
| JPMORGAN CHASE BANK | PARKING/JOINT EXPO | 4.00 |
| JPMORGAN CHASE BANK | BORCHARDT CONFERENCE/DIORKA | 260.00 |
| JPMORGAN CHASE BANK | PARKING/JOINT EXPO | 9.00 |
| JPMORGAN CHASE BANK | PARKING/JOINT EXPO | 8.00 |
| JPMORGAN CHASE BANK | BIOSOLIDS CONFERENCE - RANES/TRIGO | 650.00 |
| USA BLUE BOOK | FREIGHT | 14.75 |
| HUBBELL, ROTH & CLARK, INC | DESIGN & CONST ADMIN OF ROOF REPLACEMENT | 76.50 |
| HUBBELL, ROTH & CLARK, INC | MEADOW RIDGE GENERATOR DESIGN | 1,812.39 |
| | Total For Dept 558.00 DEPT OF PUBLIC SERVICE | <u>89,618.96</u> |

Dept 578.01 CAPITAL IMPROVEMENTS

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|----------------------------|--|------------------|
| HUBBELL, ROTH & CLARK, INC | SOLIDS HANDLING BLDG-2023 BD | 22,151.90 |
| HUBBELL, ROTH & CLARK, INC | CONCENTRATED WASTE HANDLING | 4,695.21 |
| HUBBELL, ROTH & CLARK, INC | BIOGAS UTILIZATION | 4,634.70 |
| | Total For Dept 578.01 CAPITAL IMPROVEMENTS | <u>31,481.81</u> |

Total For Fund 590 SEWAGE DISPOSAL SYSTEM 123,242.04

Fund 701 CUSTODIAL FUND

Dept 000.00

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|------------------------------|---|-----------------|
| INGHAM COUNTY TREASURER | FEBRUARY 2023 TRAILER PARK FEE DISTRIBUTION | 2,680.00 |
| AFLAC | WITH DEDUCT-AFLAC DISABILITY | 624.64 |
| AFLAC | WITH DEDUCT-AFLAC LIFE INSUR | 7.62 |
| AFLAC | WITH DEDUCT-AFLAC ACCIDENT INDEMNITY | 542.44 |
| AFLAC | WITH DEDUCT-AFLAC SICKNESS INDEMNITY | 153.82 |
| AFLAC | WITH DEDUCT-AFLAC CANCER INDEMNITY | 269.34 |
| AFLAC | WITH DEDUCT-DISABILITY RIDER | 4.08 |
| AFLAC | WITH DEDUCT-AFLAC ACCIDENT RIDER | 25.32 |
| AMERITAS LIFE INSURANCE CORP | MARCH 2023 SUPPLEMENTAL VISION INSURANCE | 620.24 |
| | Total For Dept 000.00 | <u>4,927.50</u> |

Total For Fund 701 CUSTODIAL FUND 4,927.50

Fund 703 CURRENT TAX ACCOUNT

Dept 000.00

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|------------------------------------|-----------------------|-----------------|
| CIZAUSKAS, JEROME SUPP NEEDS TRUST | REFUNDS DUE TAXPAYERS | 1,203.53 |
| CORELOGIC | REFUNDS DUE TAXPAYERS | 2,412.49 |
| LERETA | REFUNDS DUE TAXPAYERS | 1,888.06 |
| SINGH, LOVE PREET | REFUNDS DUE TAXPAYERS | 3,423.29 |
| WRIGHT, RICK | REFUNDS DUE TAXPAYERS | 45.07 |
| | Total For Dept 000.00 | <u>8,972.44</u> |

Total For Fund 703 CURRENT TAX ACCOUNT 8,972.44

Total For All Funds: 564,407.20

**DELHI CHARTER TOWNSHIP
FUND TRANSFERS AND PAYROLL APPROVAL
For Payroll Dated March 16, 2023**

I. Certification of Preparation and Distribution

The attached check and payroll registers encompass check numbers: 113307 through 113308 & direct deposits numbers: DD39028 through DD39121. The payroll was prepared in accordance with established payroll rates and procedures.

The Treasurer's & Clerk's signatures were printed on the payroll checks using an electronic image signature

Jaymie Guzzo, Accounting Clerk

The attached Check and Payroll Registers were reviewed. The payroll checks were distributed in accordance with established procedures.

Dated: March 16, 2023

Director of Accounting

II. Payroll Report

The March 16, 2023 payroll encompasses the following funds and expenditures:

| | Gross Payroll | Payroll Deductions | Net Pay |
|----------------------|--------------------------|--|---|
| General Fund | \$72,949.61 | \$22,858.13 | \$50,091.48 |
| Fire Dept. Fund | 69,764.68 | 22,540.45 | \$47,224.23 |
| Parks & Rec | 15,758.79 | 4,653.16 | \$11,105.63 |
| DDA | 5,711.96 | 1,670.74 | \$4,041.22 |
| Sewer Fund/Receiving | 40,950.79 | 13,338.02 | \$27,612.77 |
| Total Payroll | \$205,135.83 | \$65,060.50 | \$140,075.33 |
| | | | |
| | Township FICA | Township RHS & Pension Plan | Total Deductions & TWP Liabilities |
| General Fund | \$5,207.76 | 8,295.91 | \$36,361.80 |
| Fire Dept. Fund | 5,211.95 | 7,423.72 | 35,176.12 |
| Parks & Rec | 1,156.28 | 2,009.25 | 7,818.69 |
| DDA | 241.18 | 94.73 | 2,006.65 |
| Sewer Fund/Receiving | 2,984.49 | 5,098.05 | 21,420.56 |
| Total Payroll | \$14,801.66 | \$22,921.66 | \$102,783.82 |

Director of Accounting

III. FUND TRANSFERS

Transfers covering the foregoing payroll were made on March 16, 2023 and identified as follows: \$140,075.33.

3/16 Net Pay Disbursement in Common Savings: 140,075.33 + \$4,536.60 H.S.A. EE deductions = \$144,611.93.

Thomas Lenard, Treasurer

IV. Board Audit and Approval:

At a regular meeting of the Township Board held on March 21, 2023, a motion was made by _____ and passed by _____ yes votes and _____ no votes(_____ absent) that the payroll dated March 16, 2023 was reviewed, audited, and approved.

Attachment to Payroll Register

cc: Lenard(1)\Vander Ploeg(1)

Evan Hope, Clerk

DELHI CHARTER TOWNSHIP

M E M O R A N D U M

TO: Delhi Township Board Members
FROM: Tracy Miller, Township Manager
DATE: March 15, 2023
RE: Corrigan Oil Speedway 2023 Race Schedule

Enclosed for your review and approval is the 2023 Race Schedule for Corrigan Oil Speedway. Corrigan Oil Speedway has been operating in the Township for over 50 years and has been a valuable asset. This schedule meets the requirements of the Stipulation and Agreement issued by Ingham County Circuit Court on April 16, 1999 with regards to number of races and times.

RECOMMENDED MOTION:

To approve the 2023 Race Schedule for Corrigan Oil Speedway (Exhibit A).



2023 Event Schedule

Event Date

Sunday April 16th Test N' Tune
Saturday April 22nd (Mid-Michigan Drift Club) Club Event
Friday April 28th
Friday May 5th
Friday May 12th
Friday May 19th
Sunday May 21st
Friday May 26th
Friday June 2nd
Friday June 9th
Friday June 16th
Friday June 23rd
Sunday June 25th
Friday June 23rd
Friday June 30th
Friday July 7th
Friday July 14th
Friday July 21st
Saturday July 22nd (Mid-Michigan Drift Club) Club Event
Sunday July 23rd
Wednesday July 26th
Friday July 28th
Friday August 4th
Friday August 11th
Friday August 18th
Saturday August 19th (Mid-Michigan Drift Club) Club Event
Sunday August 20th
Friday August 25th
Friday September 1st
Friday September 8th
Sunday September 10th



MEMORANDUM

TO: Delhi Township Board Members

FROM: Tracy L.C. Miller, Township Manager

DATE: March 15, 2023

RE: 2023 50/50 Sidewalk Program & ADA Ramp Replacement Work

For the past couple of years, we have run the 50/50 sidewalk program as a voluntary program. We asked property owners to self-nominate their sidewalks for participation in the program. This is different than in the past when the Township would inspect specific areas of the Township for sidewalk violations and offer the program as a method to remedy the violation. While it appears very likely that we will need to revert to the enforcement-based program in the near future, staff is proposing to run it as the voluntary program for at least one more year in 2023.

For 2023, we have budgeted \$50K for sidewalk repairs. This represents approximately \$25K from property owners and \$25K from the Township. We also have budgeted approximately \$50K for ADA sidewalk ramp replacements. As has occurred in recent years, we will use the ADA sidewalk ramp replacements as backfill should we not receive enough voluntary property owner sidewalk nominations to use the entire budgeted amount.

For the past few years, we have utilized the Township's engineering consultants, Hubbell, Roth & Clark (HRC) to assist us with implementation of this program. I suggest that we do the same again in 2023. HRC has provided us with excellent service and works well with the contactor and residents on our behalf. To that end, attached is a proposal from HRC in the amount of \$24,300. This is less than what we paid in 2022 but reflects the reduced amount of sidewalk repairs. I recommend that the Board approve the HRC proposal so that we can get this program underway. If you have any questions or need additional information, please don't hesitate to ask.

Recommended Motion:

To approve the proposal from Hubbell, Roth & Clark, Inc. for the 2023 Sidewalk Improvement Program in the amount of \$24,300.



March 16, 2023

Delhi Charter Township
2074 Aurelius Road
Holt, Michigan 48842

Attn: Ms. Tracy Miller, Township Manager

Re: Proposal for Professional Engineering Services
2023 Sidewalk Maintenance Program

HRC Job No. 20230227

Dear Ms. Miller:

In accordance with your request, Hubbell, Roth, & Clark, Inc. (HRC) is pleased to present this Proposal to complete a Sidewalk Maintenance Program for Township sidewalks in the areas based on locations voluntarily identified by property owners. This program will utilize standards provided by the Township to review and repair the Township's sidewalks, by condition. The current ADA transition plan report will be used as a guide for determining ADA sidewalk ramp upgrades as part of the upcoming Sidewalk Maintenance Program.

Background

It is our understanding that Delhi Township would like to continue to implement the transition plan which identifies areas where the existing sidewalk ramps do not meet ADA requirements. Similar to the past several years, the Township wishes to continue both the sidewalk repair program, and the ADA ramp improvements.

HRC will develop specifications for completing this work and solicit bids in April of 2023. Upon receipt of bids, the Township will work with the community to identify possible eligible locations for sidewalk maintenance. HRC will complete an assessment of the condition of these sidewalks identified utilizing field visits. Deficiencies will be recorded for the sections of sidewalk on a property basis along with recommendations for new or reconstructed handicap ramps, pedestrian crossing upgrades, etc., in areas identified in the transition plan. The 2023 program will focus on the properties identified by the Township and ADA transition plan. Improvements will be provided through the existing budget.

We understand that for the 2023 fiscal year, Delhi Township has \$50,000 budgeted for ADA repairs, and \$25,000 budgeted for the 50/50 repair program (\$50,000 total taking into account the property owner match). Therefore, the total budget available for all work is \$100,000 including all engineering.

Scope of Services

1. Prepare contract documents to complete the budgeted sidewalk work.
2. Bid the proposed contract work, answer question during the bidding period, and recommend award of the contract.
3. Sidewalk inspection survey of areas voluntarily identified in conjunction with the Township. Prioritize upgrading ADA sidewalk ramps in areas planned for sidewalk maintenance and available funding and/or funding sources. HRC will identify and discuss these areas with the Township
4. On-site inspection and construction administration during the project.

Fees

| | |
|---|-------------------|
| Task 1 – Prepare Contract Documents to Complete Repairs | \$3,500.00 |
| Task 2 – Bidding Assistance | \$1,000.00 |
| Task 3 – Sidewalk Field Inspection/Condition Survey | \$2,800.00 |
| Task 4 – Construction Administration | \$14,900.00 |
| Task 5 – Material Testing | <u>\$2,200.00</u> |
| Total | \$24,300.00 |

Based on the above described services, we propose to perform this work for a not to exceed cost of \$24,300. This will be allocated between the ADA project and sidewalk maintenance repairs. The split between the two projects will be dependent on the number of sidewalk maintenance locations identified to be completed.

Proposed Schedule

We are prepared and staffed to begin the Preparing the Contract Documents and we can meet to discuss the project schedule upon your authorization to proceed. We anticipate that the documents will be completed within five (3) weeks of the start of work and anticipate opening bids in late April/early May 2023.

Clarifications

1. Topographic Survey of the areas will not be conducted as part of this project, nor is the cost included in this proposal.

If this proposal is deemed acceptable to the Township, please sign and return one (1) copy to this office. Thank you for this opportunity to serve the Township on this project.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Todd J. Sneathen, P.E.
Vice President

/TS

pc: HRC; K. Stickel, File

Accepted By:

Delhi Charter Township

Signature: _____

Written Name: _____

Dated: _____

8) Supervisor's Report

9) Treasurer's Report

10) Clerk's Report

11) Trustee Reports

12) Manager's Report